

# Labor Standards Violation Report

Document all suspected or confirmed labor standards violations using this form.

<b>Report Date:</b>	
<b>Project Name:</b>	
<b>Contractor:</b>	
<b>Reported By:</b>	

## Violation Type

- Underpayment of prevailing wages
- Incorrect worker classification
- Failure to submit certified payrolls
- Falsification of payroll records
- Failure to pay overtime
- Apprentice ratio violation
- Failure to post required notices
- Kickback of wages
- Other: \_\_\_\_\_

## Violation Details

Description of violation:

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Affected workers (names/number): \_\_\_\_\_

Estimated amount of underpayment: \$ \_\_\_\_\_

Period of violation: \_\_\_\_\_



## Supporting Documentation

- Payroll records attached
- Worker interview forms attached
- Site visit reports attached
- Photographs attached
- Other: \_\_\_\_\_

## Initial Corrective Action

Contractor notified:  Yes Date: \_\_\_\_\_  No

Corrective action deadline: \_\_\_\_\_

## Referral

- Resolved at project level
- Referred to funding agency Date: \_\_\_\_\_
- Referred to BOLI Date: \_\_\_\_\_
- Referred to DOL Date: \_\_\_\_\_

Report Prepared By: \_\_\_\_\_ Date: \_\_\_\_\_

