

# Procurement, Risk & Quality

## PROCUREMENT

### Match Method to Amount

#### Up to \$15,000

Micro-purchase — no quotes; price reasonable

#### \$2,000 (Davis-Bacon)

Construction micro-purchase threshold

#### \$15K – \$350K

Small purchase — two or more quotes

#### Over \$350,000

Sealed bid or RFP; public advertising

Apply the stricter of federal or Oregon rules. Never split a purchase.

## COMPLIANCE

### Davis-Bacon & BABA

Davis-Bacon (construction over \$2,000):

- ✓ Get wage determination before bidding
- ✓ Add 29 CFR Part 5 contract clauses
- ✓ Post wages; collect weekly WH-347
- ✓ Review and retain payrolls 3 years

### BABA — DOMESTIC CONTENT

#### Iron & steel

100% U.S. manufacturing

#### Manufactured products

55%+ U.S. component cost

#### Construction materials

U.S.-made; confirm before procuring

## RISK & QUALITY

### Respond and Verify

Risk response strategies:

#### Avoid

Change the plan to eliminate it

#### Mitigate

Reduce likelihood or impact

#### Transfer

Insurance, bonds, warranties

#### Accept

Acknowledge; hold contingency

### QUALITY — PLAN, CONTROL, CLOSE

- ✓ Set standards before work begins
- ✓ Inspect; document in writing — never verbal
- ✓ Punch list, warranties, as-builts at close

## REMEMBER

### Match the method to the amount

Run the more competitive process when in doubt.

### Set wages and content rules early

Wage determinations before bidding; confirm BABA first.

### Start your risk register now

Update it monthly. Document everything in writing.

